

**Requirements to the Electronic Signature Key Certificate and
the Use of Electronic Documents in the
OJSC "SAINT PETERSBURG EXCHANGE" Repository Software**

1. For taking legally significant actions with the use of the Repository's SW (the Repository's Software System) (hereinafter referred to as "RSW"), the Repository's Client/Reporting Party (hereinafter referred to as "RSW Client") shall obtain (have) a qualified Electronic Signature (ES) Key Certificate issued in accordance with the Federal Electronic Signature Law No. 63-FZ dated April 6, 2011 or the Electronic Signature Key Certificate issued in accordance with the Federal Electronic Digital Signature Law No. 1-FZ dated January 10, 2002. If the RSW Client is an individual, he or she shall obtain/ maintain a qualified Electronic Signature (ES) Key Certificate issued in accordance with the Federal Electronic Signature Law No. 63-FZ dated April 6, 2011.
2. When RSW is used, it is only possible to use Electronic Signature Key Certificates that meet the following requirements: the certificate structure shall conform to ISO/IEC 9594-8:2008, Information Technology – Open Systems Interconnection – The Directory: Public-Key and Attribute Certificate Frameworks; and the certificate profile shall conform to the recommendations of IETF RTC 5280 (2008), Internet X.509 Public Key Infrastructure Certificate and Certificate Revocation List (CRL) Profile.
3. ES is used in exchange of any Electronic Documents with the use of RSW.
4. The time of creation, receiving, and sending of all Electronic Documents in RSW is recorded by the time of the server RSW operates on. The RSW server time is synchronized with one of the exact time servers via NTP (Network Time Protocol – a network protocol for synchronization of a server's or a computer's internal clock); the synchronization is carried out once an hour.
5. An Electronic Document shall only be signed with ES, the Verification Key of which is specified in the Electronic Signature Key Certificate provided to and registered by the Repository.
6. The Electronic Signature Key Certificate is registered by the Repository as follows:
 - 6.1. For the Electronic Signature Key Certificate Registration, RSW Client provides the Repository with:
 - RSW Client's Electronic Signature Key Certificate on electronic media – in the form of an Electronic Document or to the Repository's email address repository@spbexchange.ru;
 - power of attorney for RSW Client's authorized representative holding the Electronic Signature Key Certificate issued in the format specified in, or containing the powers indicated in Appendix 2 to these Requirements; a power of attorney issued in the name of an individual shall be notary certified.The Electronic Signature Key Certificate registration shall be conditional on provision by RSW Client of the documents indicated in Section 6.2 of the Regulations of Repository Services of Open Joint-Stock Company "SAINT PETERSBURG EXCHANGE". The Repository shall be entitled not to request the indicated documents in the following cases:
 - if the Repository has the respective Registration Documents;
 - if RSW Client is a member of Nonprofit Partnership for the Development of Financial Market RTS (hereinafter referred to as "NP RTS"), and the respective documents are available to NP RTS.
 - 6.2. The Electronic Signature Key Certificate is registered by entering the information contained in the Certificate into the Repository's database.
7. An Electronic Document signed with ES has the same legal force and effect as a hard-copy document personally signed by hand and entails the legal consequences envisaged for this document, if the Electronic Document is signed with ES of the person entitled to sign the respective documents and the terms and conditions established in Article 4, Federal Electronic Digital Signature Law dated No. 1-FZ, January 10, 2002, or Article 6, Federal Electronic Signature Law dated No. 63-FZ, April 6, 2011 are met with respect to such ES.
8. ES is deemed belonging to the individual who is the Electronic Signature Key Certificate holder (User) (for RSW clients being individuals) or to the legal entity, a representative of which is the Electronic

Signature Key Certificate holder (User) (for corporate RSW clients) (hereinafter referred to as RSW Client's ES).

9. Signing of documents and information in the format of Electronic Documents with RSW Client's ES means that these documents and information are/is signed in the name of RSW Client by the authorized person and also that these documents and information are authentic and valid.

10. The risk of illegal signing of an Electronic Document with RSW Client's ES is taken by RSW Client according to law and/or the contract concluded with the Repository and/or the Regulations of Repository Services of Open Joint-Stock Company "SAINT PETERSBURG EXCHANGE".

11. The Repository is not liable for actions of the RSW Client's User whose powers or Electronic Signature Key Certificate are/is expired or terminated.

12. RSW Client acknowledges and approves all of the actions taken as a result of exchange of the Electronic Documents signed with RSW Client's ES and undertakes all rights and obligations related to taking these actions according to law and/or the contract concluded with the Repository and/or the Regulations of Repository Services of Open Joint-Stock Company "SAINT PETERSBURG EXCHANGE".

13. RSW Clients are responsible for preservation and proper use of the Electronic Signature Keys according to law and/or the contract concluded with the Repository and/or the Regulations of Repository Services of Open Joint-Stock Company "SAINT PETERSBURG EXCHANGE".

14. The RSW Clients' rights and obligations related to the use of RSW Clients' ES are stipulated in law and/or the contract concluded with the Repository and/or the Regulations of Repository Services of Open Joint-Stock Company "SAINT PETERSBURG EXCHANGE".

15. The terms not expressly defined in these Requirements shall be used in the meaning assigned to them in the Regulations.

Appendix 1
to Requirements to the Electronic Signature Key Certificate
and the Use of Electronic Documents in the
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PRO FORMA
Power of Attorney for a Representative
(for legal entities)

Power of Attorney _____, 20____

The City of _____

(full corporate name, including the legal form of incorporation, main state registration number (OGRN), and taxpayer's ID (INN) / registration reason code (RRC))

(hereinafter referred to as the "Principal"), represented by

(position)

(full name)

acting on the basis of

hereby authorizes

(full name)

(passport series and number, issuing authority, and issue date)

(hereinafter referred to as the "Attorney"):

to act as the Principal's authorized representative and the Electronic Signature Key Certificate holder acting on the Principal's behalf in exchange of Electronic Documents and hard-copy documents with Open Joint-Stock Company "SAINT PETERSBURG EXCHANGE", in accordance with the Regulations of Repository Services of Open Joint-Stock Company "SAINT PETERSBURG EXCHANGE", in particular:

- 1) to sign the Electronic Documents submitted to Open Joint-Stock Company "SAINT PETERSBURG EXCHANGE", including Notifications, Inquiries, and other Electronic Documents on the Principal's behalf with the Electronic Signature;
- 2) to sign the hard-copy documents submitted to Open Joint-Stock Company "SAINT PETERSBURG EXCHANGE" on the Principal's behalf with his/her own signature in the cases envisaged in the Regulations of Repository Services of Open Joint-Stock Company "SAINT PETERSBURG EXCHANGE", including Notifications, Inquiries, and other documents.

This Power of Attorney is valid until _____, 20____.

I hereby certify the signature of the Attorney _____

(full name)

(specimen signature)

Position and full name of the company's CEO

Signature of the Company's CEO

Company's seal

**PRO FORMA
Power of Attorney for a Representative
(for individuals)**

Power of Attorney

The City of _____, 20__

(full name)

(passport series and number, issuing authority, and issue date)

registered at: _____
(registration address)

(hereinafter referred to as the "Principal"), hereby authorizes

(full name)

(passport series and number, issuing authority, and issue date)

(hereinafter referred to as the "Attorney")

to act as the Principal's authorized representative and the Electronic Signature Key Certificate holder acting on the Principal's behalf in exchange of Electronic Documents and hard-copy documents with Open Joint-Stock Company "SAINT PETERSBURG EXCHANGE", in accordance with the Regulations of Repository Services of Open Joint-Stock Company "SAINT PETERSBURG EXCHANGE", in particular:

- 1) to sign the Electronic Documents submitted to Open Joint-Stock Company "SAINT PETERSBURG EXCHANGE", including Notifications, Inquiries, and other Electronic Documents on the Principal's behalf with the Electronic Signature;
- 2) to sign the hard-copy documents submitted to Open Joint-Stock Company "SAINT PETERSBURG EXCHANGE" on the Principal's behalf with his/her own signature in the cases envisaged in the Regulations of Repository Services of Open Joint-Stock Company "SAINT PETERSBURG EXCHANGE", including Notifications, Inquiries, and other documents.

This Power of Attorney is valid until _____, 20__.

I hereby certify the signature of the Attorney _____

(full name)

(specimen signature)

Full name

Signature